

COURSES TO BE ORGANIZED DURING 2011-12 At RTC Lucknow

S. No.	Name of Course	Dates
1	Course on Rajbhasha Niti & Hindi Software	04.04.11 to 05.04.11
2	Courses on Record Management	04.04.11 to 05.05.11
3	Courses on Stress Management	06.04.11 to 08.04.11
4	Course on Right to Information Act.	18.04.11 to 19.04.11
5	Course on ESC & EFT	20.04.11 to 21.04.11
6	Course on NPS	12.05.11 to 13.05.11
7	Courses on Indirect Taxes including Service Tax	30.05.11
8	Courses on VAT	31.05.11
9	Course on TDS (Direct Taxes)	01.06.11
10	Courses on Disciplinary Proceedings covering role of IO/POs	20.06.11 to 22.06.11
11	Handling of CAT/Court cases	23.06.11 to 24.06.11
12	Workshop on Implementation of Official Language	11.07.11 to 12.07.11
13	Training for Trainers	25.07.11 to 29.07.11
14	Courses on HRD and Stress Management	23.08.11 to 26.08.11
15	Contract Management	12.09.11 to 14.09.11
16	Settlement of Public Grievances	27.01.12 to 28.01.12
17	APAR writing & adverse remarks	10.02.12 to 11.02.12

